**Tools for Participatory Science**

**Create Toolkit Topic – template**

Use this template to draft the text for a participatory research method, technique, tool or protocol. The headings below correspond to the online data entry form fields for toolkit topics which can be accessed from the [Add content – Create a page](http://s4s.wikidot.com/newpage) menu item. Once you have draft text for each field, copy and paste the text into the online form.

*Tip: Avoid using any special formatting.*

**Title**

*Hint: make the title short and recognizable*

**What is it?**

*Hint: Brief description of the topic that includes objectives, purpose and when it is appropriate to use. This section should always start with a single, concise sentence defining the topic e.g., “A topic-xyz is …”*

**What is needed?**

*Hint: Please provide a list for each of the following:*

* *Materials needed*
* *Necessary logistics (time required, location)*
* *Actors (Does this target a specific category of stakeholder?)*
* *Recruitment (How should the participants be identified and selected?)*
* *Essential skill-set or expertise required*

**Is expertise required?** (No? Yes?)

*Hint: If “yes” please describe the expertise needed.*

**How to**

*Hint: Please provide the following, as appropriate for this topic:*

* *Implementation steps (ordered “How to” steps)*
* *Validation/verification*
* *Role and tasks of participants*
* *Data capture (How information will be recorded)*
* *Data analysis (How results will be analyzed/summarized)*
* *Data management (Privacy/confidentiality — How rights of participants are ensured)*
* *Testing (a statement on how to test or pilot the method prior to going live)*
* *Any important methodological variants*
* *Dissemination of the results*

**Good practice tips**

*Hint: Please provide the following, as appropriate for this topic:*

* *Do’s (things that can enhance the potential for success)*
* *Don'ts (what to watch out for — common mistakes, potential pitfalls, inappropriate use)*
* *Advantages and disadvantages Summarize possible benefits (or limitations) of this topic (in order to reduce the risk of misuse). This might include comparing/contrasting this topic with another.*

**Success stories**

*Hint: Examples of where employing this led to a positive impact (include web link, YouTube link, or social media links if available).*

**To learn more**

*Hint:*

* *References (include a web link if available)*
* *Other resources (e.g., useful manuals, etc.)*

**Related image**

*Optional. Please consider uploading a public domain image that you feel is* *representative of this topic. (The online form provides the opportunity to upload your own image or a* [*public domain image*](https://en.wikipedia.org/wiki/Wikipedia%3APublic_domain_image_resources)*.)*

**Supplementary materials: upload a file**

*Optional. If this topic requires a more detailed summary, please feel free to upload a file. Please be sure you have permission to share whatever documents you add as supplementary material.*